



Citizen's Guide To Mechanical Permits



BUILDING & SAFETY DIVISION

When is a mechanical permit required?

A mechanical permit is required for the installation, alteration, repair, replacement, or remodeling of a mechanical system such as heating, cooling, ventilation, and refrigeration.

What is its purpose?

The purpose of a mechanical permit is to ensure compliance with the LACO Mechanical Code (UMC). The UMC is a recognized code adopted by an ordinance providing minimum requirements and standards for the protection of public health, safety, and welfare.

What does a permit cost?

Fees for mechanical permits are itemized and based on the types and quantities of mechanical systems involved. For more information, refer to the permit fee handouts available at the Community Development counter.

Who can apply for the permit?

For owner-occupied residence and single family or duplex rentals, the owner or a contractor can apply for a mechanical permit. For other categories of work, a licensed mechanical contractor or a licensed general contractor may apply for a mechanical permit.

What is the permit application process?

For new construction work that requires a building permit, your mechanical permit will be in addition to your building permit. For other construction work that is limited to installation and alteration of mechanical system, a mechanical permit can be filled out at the Community Development Counter.

Who issues the permit and how long does it take?

Mechanical permits are issued by staff and most permits are issued while you wait. Other mechanical permits that are part of new construction will take longer depending on the type of project.

How do I arrange for a mechanical inspection?

Call the inspection request line at (562) 804-1424 ext. 2230 to request an inspection. No work is to be concealed without inspection approval.