



Citizen's Guide To Reroof Covering Requirements



1. A PREROOF-COVERING INSPECTION IS REQUIRED

If the new roof covering is being applied over an existing roof covering, the City building inspector must make an inspection to determine the number of existing roof coverings and the serviceability of the existing, exposed roof covering before the new roof covering is applied.

If the contractor is removing one or more of the existing roof coverings, but not all of the existing roof coverings, the City building inspector must make an inspection to determine the number of remaining roof coverings and the serviceability of the remaining, exposed roof covering before the new roof covering is applied.

If the contractor is removing all the existing roof coverings, the City building inspector must make an inspection of the exposed wood base (spaced sheathing, solid board sheathing, plywood sheathing, etc.) to determine the serviceability of the existing, exposed wood base before the new roof covering is applied.

2. ANY PORTION OF THE ROOF WHICH IS COVERED WITHOUT INSPECTION SHALL BE ENTIRELY UNCOVERED AT THE EXPENSE OF THE CONTRATOR.

It shall be the duty of the permit applicant to cause the work to remain accessible and exposed for inspection purposes. Neither the building official nor the jurisdiction shall be liable for the expense entailed in the removal or replacement of any material required to allow inspection.

3. A FINAL INSPECTION IS REQUIRED.

The building permit will not be approved and final unless a final inspection has been made, and all noted deficiencies corrected.

CHECK ONE OF THE FOLLOWING:

- I am the owner doing the roof covering work.
- I am the contractor doing the roof covering work.
- I am a responsible employee of the contractor doing the roof covering work, and assume full responsibility for insuring that all necessary people will be notified of the City's roof covering requirements.

I certify that I have read and understand the requirements listed above, and agree to comply fully with these requirements. I also agree to comply fully with these requirements. I also agree to comply fully with all Federal and State laws, City ordinances,

Name

Signature

Date

REVISED February 10, 2004