



CITY OF BELLFLOWER
 PLANNING DIVISION
 16600 CIVIC CENTER DR.
 BELLFLOWER, CA 90706
 562-804-1424
www.bellflower.org

STAFF USE ONLY

CASE NO.:	RECEIVED BY:	DATE:
BL NO.:	RECEIPT NO.:	

TEMPORARY SIGN APPLICATION

Please complete this application thoroughly and attach all required documentation. Should you have any question regarding how to complete this application, please contact the Planning Division at 562-804-1424.

Business Name: _____

Business Address: _____

Assessor's Parcel Number: _____ Zone: _____

Applicant's Name: _____ Telephone: _____

Mailing Address: _____ Email: _____

City: _____ State: _____ Zip: _____

Proposed Signs

Type of Temporary Sign (check all that apply): A-Frame Banner Chalkboard Light Pole
 Event Based Limited Event-Based Lot Sales Election Season

Display Dates: From: _____ To: _____

Number of Sign(s): _____ Material of Sign(s): _____

Square Footage of Sign(s): _____

I, _____, the applicant, declare that I am the business owner, property owner or authorized agent of the property involved in this petition and that the statement and answers herein contained, and the information herewith submitted, are in all respects true and correct to the best of my knowledge and belief. I declare under penalty of law that the aforementioned is true and correct. I hereby affirm under penalty of perjury that the foregoing statements, facts and attachments are true and correct. I, agree to indemnify and hold the City harmless from and against any claim, action, damages, costs (including, without limitation, attorney's fees), injuries, or liability, arising from the City's approval of this temporary sign permit. Should the City be named in any suit, or should any claim be brought against it by suit or otherwise, whether the same be groundless or not, arising out of the City approval of this temporary sign permit, I agree to defend the City (at the City's request and with counsel satisfactory to the City) and will indemnify the City for any judgment rendered against it or any sums paid out in settlement or otherwise. For purposes of this section "the City" includes the City of Bellflower's elected officials, appointed officials, officers, and employees. I, the business owner, property owner or authorized agent of the property involved must ensure all temporary signs comply with all standards in BMC Chapter 17.68.

Applicant's Signature: _____ Date: _____



A CITIZEN'S GUIDE TO TEMPORARY SIGNS

Bellflower Municipal Code (BMC) requires that temporary signs obtain approval from the Planning Division prior to display. Temporary signs are nonpermanent signs that are allowed for limited display per the guidelines outlined below.

Temporary Sign Types and Requirements

Sign Type	Max. Number of Signs	Max. Size	Location	Material	Display Period
A-frame	1 per ground floor business	42 in. in height and 30 in. in width	Directly in front of the business being identified.	Marine quality wood, metal, or hard plastic (Masonite). Cardboard is not allowed.	Max. 1-year renewable on a yearly basis, upon approval of the Director. Allowed only during business hours.
Banner	3 per ground floor business	42 sf.	Securely affixed to the façade of the building where the business is located.	Durable material that will not deteriorate during the display time period.	Max. 3 per business per calendar year. Max. display time is 120 days during the calendar year; and max. time period of any single sign is 60 days.
Chalkboard	1 per ground floor business	60 in. in height and 42 in. in width	Directly in front of the business being identified. Must be securely attached to the exterior of the building.	Marine quality wood, metal, or hard plastic (Masonite). White board signs are not allowed.	Max. 1-year renewable on a yearly basis, upon approval of the Director. Allowed only during business hours.
Light Pole	2 per pole	12 sf.	Must be securely affixed to a light pole. Min. clearance of 8 ft. under all light pole signs.	Durable material that will not deteriorate during the display time period.	Max. 3 per business per calendar year. Max. display time is 120 days during the calendar year; and max. time period of any single sign is 60 days.
Event Based	2 per event	Equivalent to the total area of permitted wall signage	Cannot be affixed to fences, trees, extended over parking and/or landscaped areas or other similar techniques.	Durable material that will not deteriorate during the display time period including inflatable signs. inflatable signs.	Max. 60 days per calendar year.
Limited Event - Based Lot Sales	2 per event	12 sf.	Cannot be affixed to fences, trees, extended over parking and/or landscaped areas or other similar techniques.	Durable material that will not deteriorate during the display time period.	Max. 15 consecutive days.
Election Season	N/A	16 sf. in commercial districts 6 sf. in residential districts	15 ft. away from a fire hydrant, street sign, intersection, traffic signal or where it may be a safety hazard to motorists.	Durable material that will not deteriorate during the display time period.	Max. 45 days before and 7 days following an election.

Submittal Requirements

- Completed Temporary Sign Application
- Two copies of the temporary sign plan (include color, text, and square footage of the sign(s))
- Two conceptual drawings or photos showing the location of the temporary sign(s)
- Application fee, as established by City Council resolution