



staff report

TO: Honorable Mayor and Members of the City Council

ATTENTION: Jeffrey L. Stewart, City Manager

FROM: Len Gorecki, Director of Public Works
Jerry Stock, City Engineer

SUBJECT: Consideration and possible action to authorize the Director of Public Works, or designee, to install time-based parking restrictions adjacent to the Norwalk Transit bus stop on the north side of Flower Street, east of Civic Center Drive (C.E. #16-09).

DATE: August 8, 2016

EXECUTIVE SUMMARY

On July 19, 2016, the Public Safety Commission considered and subsequently recommended to the City Council the installation of the proposed time-based parking restrictions adjacent to the Norwalk Transit bus stop, pursuant to Bellflower Municipal Code ("BMC") Chapter 10.04. This action would approve and authorize the installation of time-based parking restrictions adjacent to the Norwalk Transit bus stop on the north side of Flower Street, east of Civic Center Drive.

RECOMMENDATION TO CITY COUNCIL

- 1) Authorize the Director of Public Works, or designee, to install the time-based parking restrictions adjacent to the Norwalk Transit bus stop on the north side of Flower Street, east of Civic Center Drive; or
- 2) Alternatively, discuss and take other action related to this item.

FISCAL IMPACT

The estimated cost to install the on-street parking restrictions is \$100.00. The required funds are budgeted within the current fiscal year budget.

DISCUSSION

The City recently received a request from Empire Transportation, who operates the Bellflower Bus, requesting an extension to the Norwalk Transit bus stop located on the north side of Flower Street, east of Civic Center Drive. The proposed change is indicated on the attached aerial photograph.

Staff Report – Time-Based Parking Restrictions Adjacent to the Norwalk Transit Bus Stop on the North Side of Flower Street, East of Civic Center Drive
August 8, 2016
Page 2 of 2

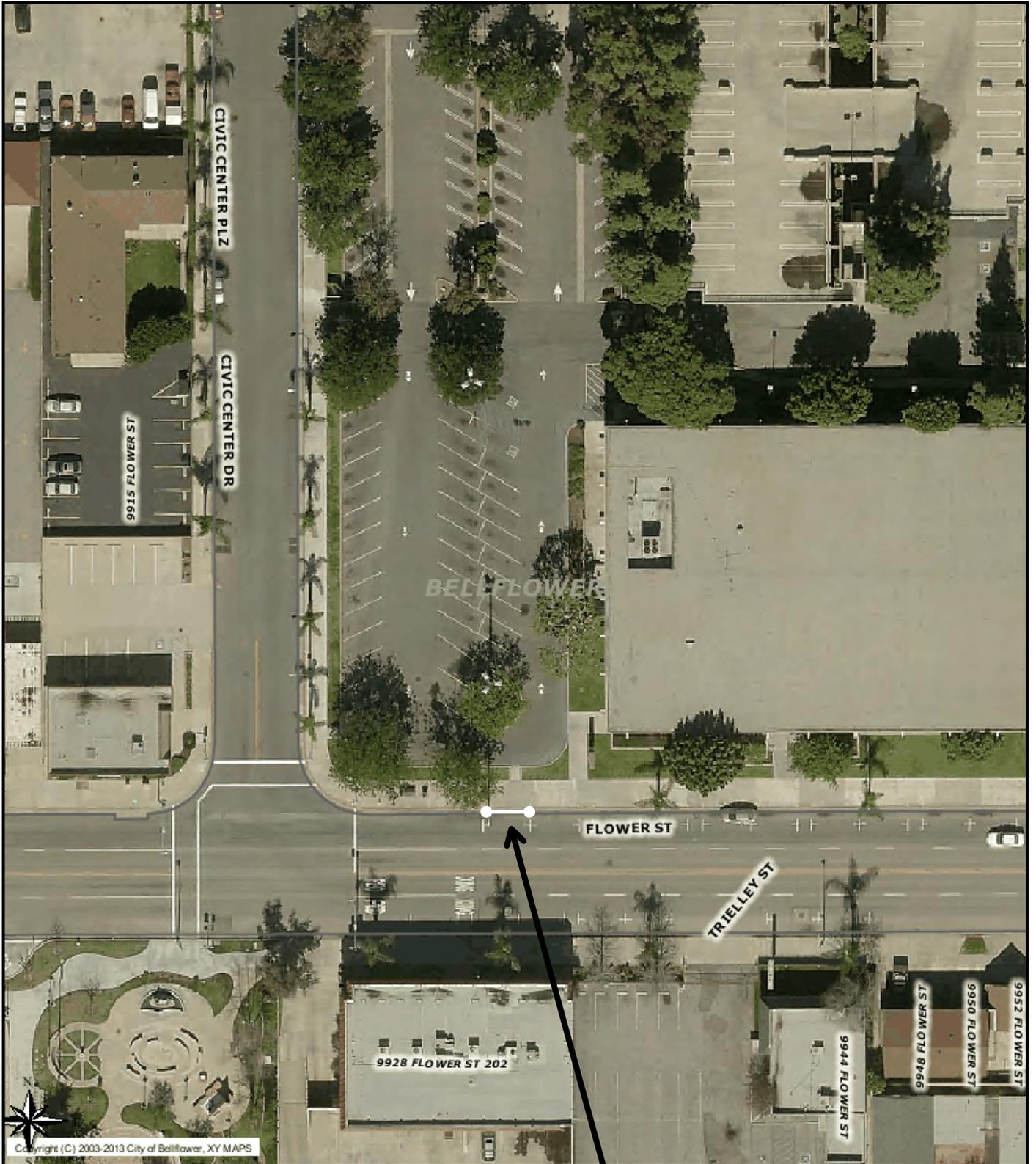
On July 7, 2016, Staff sent letters to area residents notifying them of this intent and that this item would be brought before the Public Safety Commission at its July 19, 2016, meeting. To date the City has not received any response to the notifications.

This particular bus stop is currently being shared by Norwalk Transit and the Bellflower Bus. The Bellflower Bus drivers of the north route temporarily use this stop as a layover as the transit center is no longer in operation and we await a future transit center downtown. However, when the Bellflower Bus is parked there, Norwalk Transit busses have difficulty unloading passengers at the curb, especially when a car is parked just east of the bus stop. After discussion between Norwalk Transit and Empire Transportation, they requested that the City extend the bus stop. Rather than install red curb which requires periodic maintenance (and associated cost) and restricts parking outside of the hours the bus operates, Staff recommends extending the bus stop easterly to the first parking space. Parking would be restricted to bus use only between the hours of 7:00 a.m. and 5:00 p.m. Monday through Friday. Outside of these hours parking would be unrestricted.

Rescheduling the existing shared bus stop times to mitigate the loss of one-street parking space between the hours of 7:00 a.m. to 5:00 p.m. would require a change in bus schedules, as well as printed and website-based schedules, signs, and literature.

ATTACHMENTS

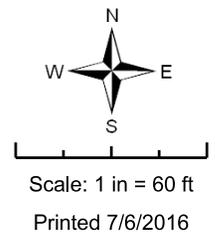
Aerial Photograph3
Notification Letter to Residents4



City of Bellflower



**Proposed Time Restrictions at Bus Stop
 No Parking - 7:00 a.m. to 5:00 p.m. Mon. - Fri.
 North Side of Flower Street East of Civic Center Drive**



The City of Bellflower

Families. Businesses. Futures.

16600 Civic Center Drive, Bellflower, CA 90706

Tel 562.804.1424 Fax 562.925.8660 www.bellflower.org



July 8, 2016

SUBJECT: Notification of Pending Change – Time Restrictions at Bus Stop on the North Side of Flower Street East of Civic Center Drive

Dear Resident/Property Owner:

This letter is to inform you of the proposed change described below.

The City recently received a request from Empire Transportation, operators of the Bellflower Bus, requesting time restrictions at the bus stop located on the north side of Flower Street east of Civic Center Drive. The proposed change is indicated on the attached aerial photograph. Parking would be restricted to bus use only between the hours of 7:00 a.m. and 5:00 p.m. Monday through Friday. Outside of these hours parking would be unrestricted.

This item will be discussed at the City of Bellflower's Public Safety Commission meeting on Tuesday, July 19, 2016. The meeting will be held at Bellflower City Hall in the City Council Chambers located at 16600 Civic Center Drive. The meeting will start at 7:00 p.m.

You are welcome to make your concerns known to the City by contacting me prior to July 19, 2016 or by presenting them at the July 19th Public Safety Commission meeting. Thank you in advance for your cooperation. If you have any questions, please feel free to contact me at (562) 804-1424, extension 2218.

Sincerely,

Gerald Stock, PE
City Engineer

Enclosure: Aerial Photograph