staff report

TO: Honorable Mayor and Members of the City Council

ATTENTION: Jeffrey L. Stewart, City Manager

FROM: Mayra Ochiqui, City Clerk

SUBJECT: Consideration and possible action to ratify Council Member Juan Garza's appointment of Victor Sanchez to the Planning Commission.

DATE: September 12, 2016

EXECUTIVE SUMMARY

Planning Commissioner Alan Gomez submitted a letter of resignation dated July 25, 2016, and effective August 1, 2016, creating a vacancy on the Commission.

RECOMMENDATION TO CITY COUNCIL

1) Ratify Council Member Juan Garza's appointment of Victor Sanchez to fill the unexpired term ending March 2017; or

2) Alternatively, discuss and take other action related to this item.

FISCAL IMPACT

Each Planning Commissioner is paid a stipend of $100 per meeting actually attended (not to exceed $200 per month, pursuant to Resolution No. 99-98); Planning Commission Meetings are held twice a month. The funding for this expenditure is budgeted in Account No. 010-41000-1030.

BACKGROUND

An unexpected vacancy occurred on the Planning Commission as a result of Commissioner Alan Gomez' resignation, effective August 1, 2016.

Pursuant to the provisions of the Maddy Act, the Public Notice of Special Vacancy was posted in the City Hall Lobby and at the Brakensiek Library, Simms Park, Bellflower Substation, Thompson Park, and the City's website on August 2, 2016. Having satisfied the provisions of the Maddy Act, it would be in order for the City Council to ratify this appointment.

ATTACHMENTS:

Public Notice of Special Vacancy (without attachments) 2
Alan Gomez' Letter of Resignation 3

The City of Bellflower
Families. Businesses. Futures.
16600 Civic Center Drive, Bellflower, CA 90706
Tel 562.804.1424 Fax 562.925.8660 www.bellflower.org

PUBLIC NOTICE OF SPECIAL VACANCY
PLANNING COMMISSION

NOTICE IS HEREBY GIVEN that a vacancy exists on the Planning Commission. As a result of this vacancy, Council Member Juan Garza is soliciting letters from qualified electors of the City of Bellflower interested in filling the unexpired term (ending in March 2017).

All letters of interest should contain a statement of qualifications and/or reasons for desiring to serve the City in this capacity and sent to:

Council Member Juan Garza
City of Bellflower
Attn: City Clerk
16600 Civic Center Drive
Bellflower, CA 90706

Regular meetings of the Planning Commission are held at 7 p.m. on the first and third Monday of each month at Bellflower City Hall in the Council Chambers. A copy of Bellflower Municipal Code Sections 2.32.010 through 2.32.050 outlining the Commission's membership, duties, responsibilities, and powers is attached and is also available on the City's website at www.bellflower.org. Resolution No. 99-98 provides a $100 meeting stipend be paid to each member for their attendance at each regular meeting (with a maximum of $200 per month).

This position is subject to the provisions of the Political Reform Act and must file Statements of Economic Interests (Form 700, **http://www.fppc.ca.gov/content/dam/fppc/NS-Documents/TAD/Form%20700/2015-16/Form_700_2015.2016.pdf**). All City Commissioners are also subject to the City's Code of Conduct (Resolution No. 15-26).

If you have any questions, please contact the City Clerk's Office at (562) 804-1424, ext. 2271 or via email at cclerk@bellflower.org.

Date: August 2, 2016

Mayra Ochiqui, City Clerk

Attachments:

Bellflower Municipal Code 2.32.010-.050
Resolution No. 15-26 (Code of Conduct)

RECEIVED
JUL 25 2016
CITY CLERK'S OFFICE

July 25, 2016

To the Honorable Mayor, Councilmen, City Clerk, City Staff & my fellow Commissioners.

16600 Civic Center Drive

Bellflower, Ca

It is with true sadness that I am writing to formally notify you that I am resigning as of August 1st 2016 at conclusion of our meeting from the Planning Commission due to my work schedule and a family health issue.

I am grateful for the opportunity that I have been given to serve the city and this commission. I personally would like to thank city staff, each and every one of my fellow commissioners and also Scott Larsen for my appointment. I would like to thank the residents of Bellflower who has placed their trust in me. It has been a pleasure to serve the city I love.

Sincerely,

Alan Gomez