



**CITY OF BELLFLOWER**  
 PLANNING DIVISION  
 16600 CIVIC CENTER DR.  
 BELLFLOWER, CA 90706  
 562-804-1424  
[www.bellflower.org](http://www.bellflower.org)

**STAFF USE ONLY**

PROJECT CASE NO.:		RECIEPT NO.:
BUSINESS LICENSE NO.:		RECEIVED BY:
ZONE:	AREA:	APN:

# Outdoor Temporary Event Permit

Complete this application thoroughly and attach all required documentation. Please note that incomplete applications will not be accepted. Should you have any questions regarding how to complete this application please contact the Planning Division.

Check all applicable:

<input type="checkbox"/> Outdoor Dining	At:	<input type="checkbox"/> Public Sidewalk / City Property
<input type="checkbox"/> With Alcohol		<input type="checkbox"/> Private Parking Lot – Number of Parking Spaces: _____
<input type="checkbox"/> Without Alcohol		<input type="checkbox"/> Other: _____

<input type="checkbox"/> Outdoor Retail Sales	At:	<input type="checkbox"/> Private Parking Lot – Number of Parking Spaces: _____
		<input type="checkbox"/> Other: _____

Business Name: \_\_\_\_\_

Business Address: \_\_\_\_\_

**Applicant Name\*:** \_\_\_\_\_ **Title:** \_\_\_\_\_  
 Daytime Telephone: \_\_\_\_\_ Evening Telephone: \_\_\_\_\_  
 Mailing Address: \_\_\_\_\_ Email: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

\* If the permit is obtained on behalf of an organization, provide written documentation of the authority under which the applicant is applying for the permit on behalf of the organization.

**Emergency Contact:** \_\_\_\_\_  
 Daytime Telephone: \_\_\_\_\_ Evening Telephone: \_\_\_\_\_

**Property Owner:** \_\_\_\_\_ Telephone: \_\_\_\_\_  
 Mailing Address: \_\_\_\_\_ Email: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**Outdoor Temporary Event Description / Narrative** (hours and days of operation of the outdoor dining area/sales, use of amplified sound and/or music, installation of lighting, landscaping and/or awnings, tables and chairs, signs, umbrellas, etc.):

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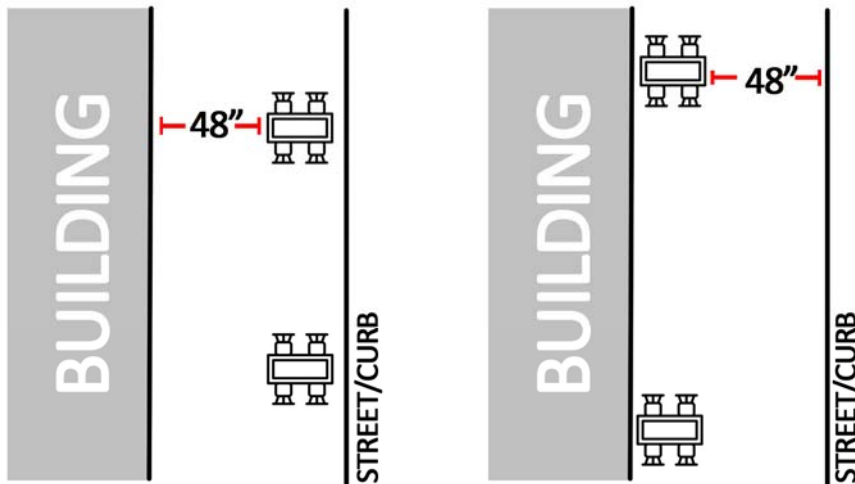
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I hereby affirm under penalty of perjury that the foregoing statements, facts and attachments are true and correct. I understand that this application for entitlement may be denied, modified or approved with conditions, and that such conditions or modifications must be satisfied prior to conducting the outdoor temporary event. I understand that by filing the application, information on the application including, but not necessarily limited to, the name and address will be included on public records.

Property Owner's Signature	Date	Applicant's Signature	Date

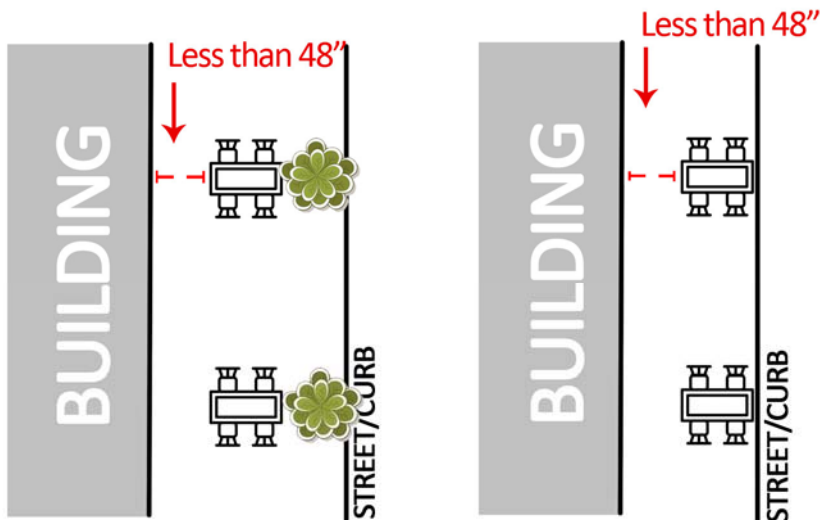
### Submittal Requirements

- Completed Outdoor Temporary Event Permit form signed by the property owner
- Two (2) copies of a diagram showing proposed location of outdoor temporary event (including, without limitation, tables, seating, signage, display area, temporary structures/facilities etc.)
- One (1) set of color photographs of the proposed location and appearance of the temporary outdoor dining area (including, without limitation, all tables, seating and signage) and any temporary outdoor structures/facilities
- Liability Insurance
- Supplemental Materials (i.e., photometric plans, outdoor dining materials):
- Application Fee of \$66.00



### PERMITTED LAYOUTS

Sidewalks must remain accessible for use by pedestrians. The minimum width for an ADA-compliant sidewalk is 48 inches (4 feet), though sidewalks can be constructed wider than this.



### NOT PERMITTED LAYOUTS